

Extract from Part 3 of the Constitution - responsibility for Executive functions

Who is responsible?	Membership	Functions	Onward limits on delegations
Individual Cabinet Members	Individual Cabinet Members	<p>Can take decisions within their respective portfolio areas except for the following: -</p> <ol style="list-style-type: none"> 1. Key Decisions 2. Decisions which are outside the policy and budget framework (ie, are a recommendation to Council for approval) 3. Decisions which cut across two or more portfolios 4. Proposals for new or amended policies or strategies. <p>Individual members can ask for the decision to be referred to the Full Cabinet if they wish, for example it may be potentially controversial. Cabinet Members should consider the advice of the Monitoring Officer as to whether the matter should be considered by the full Cabinet rather than an individual member.</p>	<p>See Executive Procedure Rules. Add in individual decision making procedure (to be amended to require consultation between Cabinet Members and Deputy</p> <p>Subject to consultation with the Deputy Cabinet Member</p>
Deputy Cabinet Members	Deputy Cabinet Members	<p>Deputy Cabinet Members have no decision-making powers, as they are not Cabinet members, but have the following responsibilities:</p> <ol style="list-style-type: none"> a. Leading on developing policy proposals as directed b. Attending appropriate internal meetings, including Cabinet and Overview and 	Non-voting

		<p>Scrutiny. In respect of Cabinet they will not have any voting rights</p> <ul style="list-style-type: none"> c. Advising on decisions to be taken by the Cabinet Member d. Representing the Council and Cabinet member at external meetings e. Chairing relevant working parties, as appropriate f. Handling any media interviews and enquiries on behalf of the Cabinet Member in his absence. 	
Lead Members	Lead Members	A Lead Member is there to support both Cabinet and Deputy Cabinet Members but does not have any decision making powers and these roles do not attract any special responsibility allowance.	No delegations